



# Lions Clubs International

## REPORT OF BRANCH MEMBERSHIP

The "parent" club can add, transfer, or drop the club branch members to a new or existing club branch using MyLCI or can submit this form to the address below.

**PLEASE PRINT OR TYPE INFORMATION CLEARLY. TRANSACTION CODES AND DROPPED MEMBER REASONS ARE LISTED ON BACK.**

<input type="checkbox"/> <b>New Formed Club Branch</b>		<input type="checkbox"/> <b>Existing Club Branch</b>	
Date	District	Club Branch Name	
Parent Club Name		Parent Club Number	
<b>Note: MyLCI or the Club Branch Application/Officer Update form (CB1) can be used to create new club branch and to assign the new club branch officers.</b>			

Transaction Code	First Name	Last Name	Year Of Birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary <input type="checkbox"/> Prefer not to Answer
Address		City/State/Province/Country	Zip/Postal Code	
Telephone Number		Email	<i>* Please include area codes and country codes if outside of the USA</i>	
Is this member a transfer? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, name of former club and member number	Sponsor Name and Club Number		Dropped Reason

Transaction Code	First Name	Last Name	Year Of Birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary <input type="checkbox"/> Prefer not to Answer
Address		City/State/Province/Country	Zip/Postal Code	
Telephone Number		Email	<i>* Please include area codes and country codes if outside of the USA</i>	
Is this member a transfer? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, name of former club and member number	Sponsor Name and Club Number		Dropped Reason

Transaction Code	First Name	Last Name	Year Of Birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary <input type="checkbox"/> Prefer not to Answer
Address		City/State/Province/Country	Zip/Postal Code	
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Transaction Code	First Name	Last Name	Year Of Birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary <input type="checkbox"/> Prefer not to Answer
Address		City/State/Province/Country	Zip/Postal Code	
Telephone Number		Email	<i>* Please include area codes and country codes if outside of the USA</i>	
Is this member a transfer? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, name of former club and member number	Sponsor Name and Club Number		Dropped Reason

Transaction Code	First Name	Last Name	Year Of Birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary <input type="checkbox"/> Prefer not to Answer
Address		City/State/Province/Country	Zip/Postal Code	
Telephone Number		Email	<i>* Please include area codes and country codes if outside of the USA</i>	
Is this member a transfer? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, name of former club and member number	Sponsor Name and Club Number		Dropped Reason

*Attach additional forms if more space is needed*

Signature of Parent Club President or Secretary	Date
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TRANSACTION CODES		
A – Add A New Member	B – Add Returning Member (If removed more than 12 months ago, then enter as new.)	C – Add Transfer Member (If removed more than 12 months ago, then enter as new.)
D – Drop Member	E – Change of address, telephone number or email	F – Change of Name (Specify the old name in parentheses.)

DROPPED MEMBER REASONS		
1. Resigned in Good Standing	2. Non-Payment of Dues	3. Non-Attendance
4. Non-Attendance and Non-Payment of Dues	5. Transferred in Good Standing	6. Moved
7. Deceased	8. Other (Please Specify):	

**New club branches should send the form to:**

Member Service Center  
Lions Clubs International  
300 W. 22nd Street  
Oak Brook, IL 60523-8842, United States  
Email: [newclubs@lionsclubs.org](mailto:newclubs@lionsclubs.org)

**Club branches already formed should send the form to:**

Member Service Center  
Lions Clubs International  
300 W. 22nd Street  
Oak Brook, IL 60523-8842, United States  
Email: [memberservicecenter@lionsclubs.org](mailto:memberservicecenter@lionsclubs.org)